

WEST NORTHAMPTONSHIRE COUNCIL CABINET

13 FEBRUARY 2023

CABINET MEMBER RESPONSIBLE FOR CHILDREN, FAMILIES AND EDUCATION – COUNCILLOR FIONA BAKER

Report Title West Northamptonshire Council Primary and Secondary Co-ordinated Schemes for 2024 Intakes.

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Contributors/Checkers/Approvers

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List of Appendices

Appendix A - “WNC Primary co-ordinated scheme for 2024 intakes”

Appendix B - “WNC Secondary co-ordinated scheme for 2024 intakes”

1. Purpose of Report

The local authority (LA) has a duty to act in accordance with the statutory provisions of the School Admissions Code (2021) and with laws relating to school admissions.

Each year, all local authorities must formulate and publish on their website, a scheme to co-ordinate admissions to the normal year of entry for all publicly funded schools within their area. Applications will be processed in accordance with the timetables set out in these schemes.

The purpose of the report is to allow the council to agree the co-ordinated schemes for the 2024 intake.

2. Executive Summary

2.1 Co-ordinated schemes:

The dates in the co-ordinated scheme timetables are set annually. The scheme then details how applications will be processed.

- **Appendix A** is the “WNC Primary Co-ordinated Scheme for 2024 Intakes”.
- **Appendix B** is the “WNC Secondary Co-ordinated Scheme for 2024 Intakes”.

3. Recommendations

3.1 It is recommended that the Cabinet:

- a) approve the two co-ordinated schemes as detailed in Appendices A and B

4. Reason for Recommendations

4.1 The above is a statutory requirement

5. Report Background

It is the duty of local authorities to formulate and publish a co-ordinated scheme for the admission of pupils to all schools in the area annually for the next offer year.

6. Issues and Choices

6.1 The main co-ordinated schemes remain unchanged from the previous year. The timetable in Section 1 has been updated for the new offer year in line with nationwide deadlines and time constraints.

7. Implications (including financial implications)

7.1 Resources and Financial

There are no resources or financial implications arising from the proposals.

7.2 Legal

There are no legal implications arising from the proposals.

7.3 Risk

Risk – That WNC does not fulfil statutory obligations as required by the School Admissions Code (2021).

Mitigation - WNC must adopt a co-ordinated scheme for 2024 intakes

7.4 Consultation

Consultation was not necessary as per the School Admissions Code (2021) as the co-ordinated schemes have not changed substantially from the previous year.

7.5 Consideration by Overview and Scrutiny

There has been no engagement with Scrutiny. A co-ordinated scheme has to be adopted by the local authority every year to explain how we will process applications for the specified year's intakes for schools' normal points of entry to ensure each child only receives one offer of a school place. This is a statutory requirement as per the School Admissions Code (2021). The main schemes have not changed since last year. There are no equalities implications – the schemes are bound by the School Admissions Code (2021).

7.6 Climate Impact

No implications arising from any recommendations that are being proposed.

7.7 Community Impact

No implications arise

7.8 Communications

The Council will publish the scheme to co-ordinate admissions on its website, and future communications activities will be planned to promote the stages and timings of the applications process to residents as they progress.

8. Background Papers

8.1 School Admissions Code (2021) [School admissions code 2021 \(publishing.service.gov.uk\)](https://publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/92222/school-admissions-code-2021.pdf)